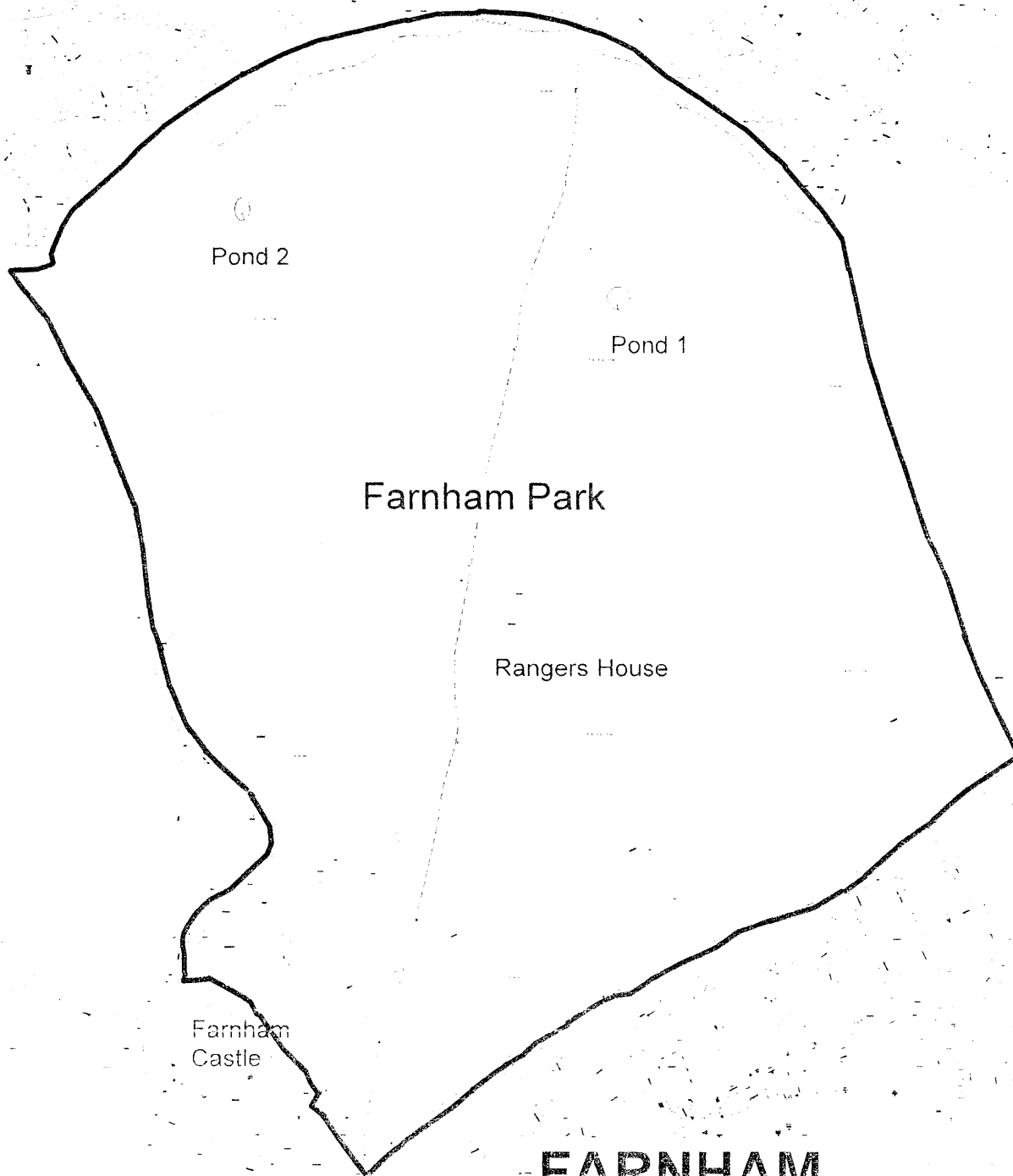



Farnham Park



Environment and Leisure
Waverley Borough Council
The Bury, Godalming, Surrey, GU7 1HR
Telephone: (01483) 523333
Fax No: (01483) 523643 DX No:58303



Location of proposed new ponds


NORTH
1:8819
29/04/2008
MAP SHEET: SU5447NW

E & L RISK ASSESSMENT No (Countryside)

DEPARTMENT: Community Services	SECTION: Countryside	
ACTIVITY BEING ASSESSED: Farnham Park : Pond Creation	FREQUENCY: Occasional	
NUMBER OF PEOPLE INVOLVED/AFFECTED: Up to 30 children plus members of the public	EMPLOYEES: OTHERS: Ranger Staff, Contractor, Public, school children	
RELEVANT LEGISLATION, DEPARTMENTAL AND OTHER CODES OF PRACTICE, STANDARDS ETC: Health and Safety at Work etc.. Act 1974; Management of Health and Safety at Work Regulations 1999; Occupiers Liability Act 1974 Children Act 2004 Department of Health- working together to safeguard children Surrey Safeguarding Children Board -Manual of Child Protection Procedures Protecting Children and Young People- Waverley Borough Council		
POTENTIAL HAZARDS: Falls into water, slipping, Weils disease. Drowning (Low risk)		
CURRENT RISK ASSESSED AS: The risk of injury is low to medium		
SUMMARY OF BEST PRACTICE: Construction Phase: The appointed contractors to sign Waverley's Safety Rules for Contractors and provide risk assessment Warning Signs to be erected. Temporary Fencing to be erected when contractors are not on site. Site Vehicles not to exceed 5mph. General Specific water risk assessment to be carried out for each new pond. Ponds will be fenced to prevent disturbance. Gated access will be provided for monitoring and educational use. Gates will be locked when not in use. Pond sides to be shallow in accordance with Pond Conservation Trust Guidelines(1:10 gradient). Maximum depth of ponds to be 0.75 meters. Maximum size will be approximatley 150 Sq meters. Pond dipping platform to be covered by anti-slip surface and be constructed slightly above water level. Use of educational pond; Pond dipping activities for organised visits only, and only under ranger supervision. All Countryside staff to be checked with CRB. Follow guidelines on outside education. Site to be checked immediately prior to visit to ensure no apparent hazards. Pre-visit briefing with school should identify each parties responsibilities during visit, Teachers are responsible for children's' general welfare and discipline. Ensure required number of adults to ensure adequate supervision. Staff are available to facilitate leaning during field trip. Mobile phone should be available. First aider should be on site. Provide Hand washing facilities. Staff to brief groups on activities, noting safe behaviour, contact with water if cuts present on hands, potentially dangerous actions and limits of activities First aid kit to be available at all times. Keep children closely supervised in small groups with 1 adult to five children minimum		
ACTIONS-RECOMMENDATIONS TO REDUCE RISK	TARGET DATE	COMPLETED
Brief contractor and get signed copy of safety rules	August 2008	
Monitor contractor safety during construction	Sept 2008	
Construct fencing around new ponds	Autumn /Winter 08 09	
Construct dipping platform with anti slip surface	Autumn Winter 08 09	
Follow safety guidelines for safe use of educational ponds	On going	

